

Hanover Seaside Club



founded in 1898

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HSC Board Meeting Minutes

August 13, 2018

Hanover Seaside Club 7pm

All board members present.

5 Guests in attendance including Victor Brown and Donna Meacham

1. Adoption of Agenda – **motion by Susan, 2nd by Mark – all approved**
2. Approval of Minutes from July 16th – note to remove Executive Session to a separate document – **motion to approve with changes by Mike, 2nd by Susan – all approved**
3. Manager's Report-Victor
 - Presented TAM report and discussed dining room numbers
 - Discussed fence that was knocked down – stated that the insurance company has not gotten back to him. They initially said we have to pay.
4. Secretary/Treasurer Report-Tracy
 - A. Introduction of our controller Donna Meacham
 - B. Jonas Cost-Eelco –
 - **tabled motion from previous meeting to approve purchase of Jonas software - approved**
5. Committee Reports
 - A. Finance Committee-Tracy
 - **Motion – Dining room does not need a profit – just needs a positive contribution margin – motion was tabled**
 - **Motion – Add \$25 per stay per room rental for janitorial fee – Approved**
 - **Motion – Engage Earney & Co for year end compilation – full audit not needed again this year. Board sent this motion**

back to committee and would like to consider engaging Earney & Co for tax return only. The board feels that we should be in good shape this year with Donna coming on board so recently.

B. Security Committee-Trina

- **Motion – Recommended candidate to be hired @\$12 per hour through Sept 2018 and beginning 5/1/19. Approved**
- **Motion – Contract with towing company for unauthorized vehicles in lot. Manager and Security Guard will discuss each vehicle and Manager will call for tow. Approved**

C. Operations Committee-Brad – room 109 will be closed for rental on the day after Labor Day

- **Motion – New policy for 3rd floor to be open April thru November. In December thru March 3rd floor may be used if more than 7 rooms are rented at one time. Approved**
- **Motion – No meal service Dec thru March except for weddings and events. Approved**

D. Facilities Committee-Mark

- Discussed mud at gate – Town Manager Tim Owens and Public Works Director met with Susan. Outcome was for City to do grading to push dirt back into the whole. The area is now manageable.
- Will look into widening beach walkway in conjunction with adding gate & replacing where buckling.
- Discussed renovating south side of sound side with larger beach
- Discussed 109 office renovation
- A Frame is to be rented to long term renters starting 8/15.
- Roof repair is needed to A Frame but has not happened due to rain.
- Getting paint and repair estimates for snack bar.
- Need to check on door repair in A Frame – not complete.
- A member has asked about renting A Frame for full month of June. Mark will discuss with Intracoastal.

E. Governance Committee-Jan

- **Motion – changes to policy 1005(attached) Approved**
- Need to add how to terminate a member
- Need called meeting for constitution changes. Jan to send new suggestions.

6. Unfinished Business

- Discussed Turlington property. Will be owned by several siblings and will likely not be sold per Susan's conversation with 1 family member.

7. New Business

- Coastal Federation Ceremony – will invite to Low Country Boil 9/1 @ 6:30

8. Next Meeting – 9/24 7pm

9. Executive Session

A. Membership

10. Adjourn