



Board Meeting Minutes, June 22, 2017

The regular monthly meeting of the Board of Directors of the Hanover Seaside Club was held on June 22, 2017 at 7:00 PM at Keever Hall, St. Paul's Evangelical Lutheran Church, Wilmington.

Members present included: Eelco Tinga, Steve Lee, Francie Godwin (late), Duncan McFadyen, Susan Collins, Brad Walls, Mark Wilson, and Mike Pridgen. Member absent: Tom Cheatham.

- I. The agenda for the meeting was presented by President Tinga. Lee asked that two items be added under New Business:
 - A. Old Business: CPA Search
 - B. New Business: Movie Studio Request to Use Parking Lot
 - C. Agenda approved as amended
- II. The minutes of the May 18, 2017 meeting were distributed. One spelling error was noted by Tinga. Minutes were approved as corrected.
- III. Manager's Report—Manager's Report is in DropBox; Mollene Smith was not present.
 -) Secretary-Treasurer's Report: Data requested by Operations Committee was delivered by May 28th
 -) Property Tax Audit—Audit successfully conducted
 -) Unpaid dues—Executive Session
 - o Bookkeeper
 - o Eelco invited Barbara Losito here tonight, but she had a previous engagement
 - o She will be at the July meeting
 - o She is presently in a dual mode of training and working
 - o She seems to be a good fit
 -) Membership
 - o Deaths—Three recent member deaths: Mary Tina 6/4; Ashley Reynolds 6/8; Bobby Baxter 6/15
 - o Current numbers
 - o Reg---242
 - o Reg70---14
 - o Reg75---8
 - o RegHL---25
 - o Seas---467
 - o Seas70---11
 - o Seas75---14
 - o SeasHL---46
 - o TOTAL---827
 - o Room for 4 Seasonal Members if the recommended six are removed from rolls in Executive Session
 -) Flood Insurance—Flood policies for 601 and 605 are up for renewal. Our new agent has advised that we need FEMA flood certificates (usually created by a surveyor) in order obtain coverage. We have had difficulty obtaining these from Tenuta. If we are unable to locate the old certificates, we may have to get a surveyor to create new ones. **Motion from McFadyen: The Board preauthorizes up to \$1,000 for contingency survey work if surveying for new flood certificates is required. Approved**

- IV. Finance Committee: Steve Lee
- a. Financial reports for May 2017 were presented. Accepted as presented
 - b. Lee reported that the 990 tax forms for 2012 through 2015 were on file at the front desk of the Club
 - c. Lee reported that a new ready-access money market fund (restricted) had been established with Live Oak Bank
- V. Facilities Committee: Mark Wilson
- a. Final improvements to the 605 A Frame rental property have been completed in advance of the 6/23/17 season-opening rental
 - b. Dredging on the sound side has been completed, but the old floating dock remains; completion date is not clear, but is reported as “soon”
 - c. Crosswalk warning signs have been installed by NCDOT
 - d. Wessel reported at the request of Wilson that permits and plans have been approved
- VI. House Committee: No Report
- VII. Social Committee: Mark Wilson for Francie Godwin—Wilson reported on plans for the 4th of July; assignments were as follow:
- a. Beach Games—Mark Wilson
 - b. Horseshoes—Dave Allen
 - c. Parking—Brad Walls
 - d. Presiding—Brad Walls
- VIII. Operations Committee: Brad Walls
- a. Tinga moved to replace Tom Cheatham with Brad Walls as Chair of Operations Committee. Approved.
 - b. Motion from Committee: **The committee recommends that the Board approve the closing off of the Club office and Manager’s Quarters on October 2, 2017 for approximately 30 days while the quarters and office are cleaned, updated, rehabbed, and painted as needed. A temporary office will be established in Room 109.** Lee moved to **postpone consideration of the motion until such time as the Board approves a new management plan.** Approved, and motion from Committee postponed.
 - c. Motion from Committee: **The Board approve up to \$1,000 for the Committee to hire a moving company to assist our retiring Manager with her move during the week of September 25th, 2017.** Motion passed.
 - d. Motion from Operations and Long Term Planning Committees: **The Committees ask the Board to approve the 2017 Member Survey as presented and authorize \$1,500 to mail the survey.** The motion was reworded to read: **A revised 2017 Member Survey with Board Member input to be received no later than 6/26/17 may be distributed by the Committees.** Approved.
 - e. Walls distributed a *Manager Transition Plan* from the Operations Committee, noting that Board Members should take the plan, read it, and come back and talk about it.
- IX. Old Business:
- a. CPA Search: Steve Lee reported that the Finance Committee will be interviewing three CPA candidates (Bearman, Goodson, and Earney) during the next two weeks and will have a recommendation for the Board at the July Board meeting.
 - b.
- X. New Business:
- a. Steve Lee reported on the request of Turner North Productions to use the parking lot between June 30-July 17 for one or two weekdays. Wilson moved to deny request. Approved.
- XI. Board went into Executive Session.

Recorded by Steve Lee

Reviewed, Edited, and Respectfully submitted by Steve Lee, Secretary-Treasurer