

Hanover Seaside Club



founded in 1898

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Wrightsville Beach, NC 28480
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P. O. Box 434
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Board Meeting Minutes February 15, 2018 Hanover seaside Club 7pm

1. Call to Order
2. Adoption of Agenda
 - **Brad motioned – approved by all**
3. Welcoming comments from the President
 - Thanked new members for joining the board
4. Parliamentary briefing---Tannis Nelson
 - Reviewed conduct for small boards vs large boards
 - Reviewed proper minutes
 - Discussed procedures for executive sessions
 - Other meeting related discussions/clarifications and provided some hand outs
5. Approval of Minutes January 14, 2018
 - **Minutes for this meeting were not made available so were not approved**
6. Approval Annual Meeting Minutes January 20, 2018
 - **Approved as corrected**
7. Treasurer's Report---Tracy Meadow
 - Presented financials for January and year to date
 - Dues invoices have been sent and payments have been coming in
 - Dues income on P&L was balanced to TAM and will change a bit as some invoices were duplicated

8. Manager's Report---Victor Brown

- Need to fix some technical issues – cannot email from TAM
- Victor has been receiving many questions about dues payments and locker payments – we instructed him to answer that dues are due by 3/1 but that if payment arrangements are needed to contact Tracy – for lockers we are deciding on rates and will contact everyone
- Taco night starts Tuesday
- Want to have a BBQ instead of Luau on Memorial Day weekend.
- **Need to find out if we are still being billed by AT&T**
- 5 new staff members have been hired to help with Valentine's Day and to start getting ready for summer
- Victor would like to plan an event for St Paddy's Day – we agreed
- The board would like for all parties/events to be put on the club google calendar so that we are all aware
- Other possible events – full moon & Easter weekend – we already have an Easter egg hunt, Victor would like to do an adult event
- Served 79 for Valentine's Day dinner, estimates \$1,600 income
- Office renovation is mostly complete and has cost around \$3,000 so far
- Discussed design of staff uniforms
- Need to order shirts to sell to members

9. Presidents Report---Eelco Tinga

A. To amend Standing Committees, policy #1005 , VI-D Constitution by striking the word " Constitution" and inserting "Governance", add the written responsibilities of G. Long Range Planning 1 and 2 , H. Operations and Management 1-11 and K. Policy 1-8

- **Initially approved by all but Brad. Upon discussion of 2nd reading Brad rescinded his negative vote and a 2nd reading and vote was not needed. Motion approved.**

B. To amend the organization Chart, policy #1003 to reflect the adopted amendments. The new Governance Committee will be responsible for this item.

- **Approved**

C. Drop Box

- Going forward Dropbox will only be used for storage of documents, not for communication.

D. Read the Constitution and Policies - noted

10. New Business

A. Committee assignments

- **Need to amend policies to list Board President as ex-officio on all committees**
- Discussed that only members of committees should attend committee meetings. If a committee would like a non-member to attend the committee should approve and invite said person.
- Discussed assignments. Henrietta had concerns about some that were appointed to the house committee and whether they understood what was required. She was also concerned about not having enough committee members that had done room assignments in the past as this is a big task. **Discussed moving some between House and Social to help with some of these concerns.**

B. Locker fees

- **Decided to keep as is except to eliminate \$100 shelf in dining room**

C. Boat stickers

- Discussed various types and rates for boat stickers. **Decided to keep all at same rate except for trailered motor boats which will go to \$35. Motioned by Mark – approved**

D. Motion from Facilities Committee to ask for amend budget for painting to add an additional \$3,500 to line item #5362. Motion approved.

11. Next Meeting March 15, 2018 Hanover Seaside club 7pm

12. Executive Session

13. Adjourn