

# Hanover Seaside Club



founded in 1898

601 South Lumina Avenue  
Wrightsville Beach, NC 28480  
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P. O. Box 434  
Wrightsville Beach, NC 28480

## Board of Directors Meeting November 28, 2012

Attendance: Mike Lewis, Jean Lawler, Linda Tinga, Elise Beall, Brad Walls, Chris Furr, Tom Cheatham, Duncan McFadyen, John Cockrum, Sally Godwin, and Crystal Ahumada.

There were 12 guests.

The meeting was called to order at 6:30pm.

The agenda was approved as modified.

### 2012 Financial Reports Summary Review-Crystal Ahumada-

1. All financial reports were gone over and questions answered. Tom Cheatham moved we move the unused dining room minimum to the Hurricane Fund. Brad Walls seconded. Discussion was held. Tom Cheatham amended his motion, stating any unused dining room from 2012 move into the Reserves Fund after the annual dues have been collected. Brad Walls seconded. Motion passed.
2. Brad Walls moved we accept the financial reports as presented and it be given to the CPA. Tom Cheatham seconded. Motion passed.
3. Some members have eaten and paid for meals that did not go against their dining room minimum (\$1237). Discussion was held. Mike Lewis has referred this to the House Operations Committee.
4. The bills for the dining room will be sent out and due by December 31, 2012. Beginning December 1, 2012 there will be no house charges for meals except to apply toward annual members' dining room minimum allowance.

### Secretary/Treasurer's Report-Linda Tinga:

1. When members bring guests to the Club, it is the Member who writes the check for the service. Non-members checks will not be accepted.
2. Chris Furr moved the Finance Committee be directed to have a method of distribution of the monies for the Christmas Bonus for the Staff. Elise Beall seconded. Motion passed.
3. Discussion was held concerning the Annual meeting and dues being paid by April 1, 2013. Brad Walls moved that the due date for dues is February 1, 2013. John Cockrum seconded. Motion passed. Dues must be paid by February 1, 2013 to be able to vote at the annual meeting.

4. The survey questionnaires are coming in with the dining room minimum.

Request by Jim Morgan to address the Board-Mr. Morgan thanked the Board for re-instating the Tuesday night dinners thru November 13. He gave the Board the financial breakdown of the 7 meals that were served showing a profit.

Minutes: The minutes of the last meeting were e-mailed out. There were some typos. Chris Furr moved were approved the minutes as corrected. Jean Lawler seconded. Motion passed.

#### Manager's Report- Mollene Smith:

1. Mollene told the Board that the refrigerator that was fixed is out of order again. After discussion Jean Lawler moved we get bids for a new one with the specs that are needed. Tom Cheatham seconded. Motion passed.
2. The sprayer on the dishwasher has a broken spring. A part will be ordered and repaired.
3. There is a light in the cooking area that needs fixing. This was given to the Facilities committee to discuss.
4. Standard glass will give us an estimate on the dining room door.
5. A thank you note will be sent to the men for changing the spot lights and locks on room 10.
6. A-1 lock will look at the door on the third floor sound side.
7. The Christmas party is Friday, December 21, 2012. Mike Lewis moved that Mollene has a budget not to exceed \$2000 for the party. Brad Walls seconded. The children's Santa breakfast will be served pancakes.

#### Old Business:

1. Design Elements-Mike Lewis-The Board approved we pay Design Elements \$95 for work done on the surf board lockers.
2. Update on surf board lockers-Duncan McFadyen- He will talk to Deak Walden for an update.
3. Update from the Committee to define responsibilities-Chris Furr- Chris Furr is chairing a committee to define the responsibilities of the Secretary/Treasurer, Bookkeeper, and Manager for data entry into the financial server data base. The committee members are Robert Orrell and Jennifer Dean. They will meet and give a report at the December meeting.
4. Telecommunications report-Chris Furr- AT&T will call and set an appointment to switch over our telecommunications over to them. It will be \$19.95 plus tax up front for the switch and the credit card can be used for that and the fee of \$266.53.

#### New Business:

1. Parking Decal-Elise Beall- A member contacted her about using a type of sticker that clings to the windshield. The member has several cars that anyone can be taken to the Club and need something that transfers to other cars. They talked about the issue that non club members may be given one like that to use if we used that kind of sticker. Chris Furr moved we table this item until the next meeting. John Cockrum seconded. The motion passed.
2. Committee Reports:
  - A. House and Operations Management Committee-Brad Walls-

1. Review/approve 2013 room rental-The Committee Moves that the room rentals have 2 seasons instead of three. The summer season will be May 1<sup>st</sup> through September 30<sup>th</sup>. The off season will be October 1<sup>st</sup> through April 30<sup>th</sup>. The rates for some of the off season increased \$5.50. Motion passed.
  2. Review/approve revised Bonus policy-The policy is based on the net income from parties and meetings that are catered by the Club. It will be an annual bonus and will involve all staff. It will be implemented for the 2013 season. The Committee moves the bonus will be 25% of the net income broken down in increments of Manager 40%, Assistant Manager 30%, and staff 30%. Motion passed.
  3. Brad Walls moved that we implement the Bonus policy this year. Duncan McFadyen seconded. Discussion was held. Motion was passed.
  4. The Rules were e-mailed out for the Board members to review. Please go over them and bring them to the next meeting to discuss.
- B. Social Activities Committee-Jean Lawler-No report
- C. Facilities Committee-Duncan McFadyen-Their recommendation is ready to go the Finance Committee.
- D. Finance Committee-Linda Tinga-They will meet soon since the financial data has been compiled. A budget will be presented at the December meeting.
- E. Long Range Plan-Tom Cheatham-No report
- F. Communications Committee-Elise Beall-
1. Survey results may be ready for the Annual Meeting.
  2. There are now 342 families registered on the web site. Those families receive the Blog messages that go out.
  3. She would like to set up an e-mail group for those not on the web site.
- G. Constitution Committee-Mike Lewis-No report.

The next meeting will be December 17, 2012 at 6:30pm at the Club.

The January meeting will be January 23, 2013 at 6:30pm at the Club.

There being no further business, the meeting was adjourned at 8:45pm.

Sally Godwin, Recording Secretary