

# Hanover Seaside Club

601 South Lumina Avenue  
Wrightsville Beach, NC 28480

**HSC**  
1898-2008  
Wrightsville  
Beach, NC



Reply To:

P.O. Box 1085  
Wilmington, NC 28402

(910) 256-2726

July 12, 2011  
Board of Directors Meeting

The meeting was called to order by Mike Lewis, President, at 7:45pm.

Attendance: Mike Lewis, Jean Lawler, Wilson Horton, Deak Walden, Henrietta Godwin, Brad Walls, Duncan McFadyen, Elise Beall, John Cockrum, and Sally Godwin.

The minutes were sent out by e-mail. A correction was made in old business with regard to the CPA firms we are looking at. They would have an oversight of the Club monies. Under new business, the Club needed to choose a new web site name because of registration issues with the old one. 2 items were corrected where we went into closed session for each item and came out of the sessions to the current meeting. The minutes were accepted as corrected.

#### Club Manager's Report: Mollene Smith

1. A security report is filled out by the security guard when issues arise. There are a lot of children under 16 who come to the club without a parent. They are signing their guests in who may or may not be 16. Deak Walden will talk to the parents of the one Mollene has talked to.
2. The leak on the porch facing the sound side has been discovered. The drain from the third floor shower was pulled down and a rag was found around the pipe as a stop gap. A smaller pipe will be gotten and connect it to the drain.
3. Dining room invoices were mailed out June 2, 2011 for \$4428.10. The club has received \$2582.66 and has outstanding a total \$1845.44. The next bills will be sent out July 20, 2011.
4. Booked parties:
  - a. 8/11/11 downstairs with 40-45 people. The club is catering at \$15 plus tax per person.
  - b. Wedding reception 9/10/11. The club is catering and the labor is voluntary. \$1000 has been paid.
  - c. 9/17/11 upstairs with 25 to 30 people at \$22 plus tax per person
  - d. 10/8/11 upstairs with 50 to 60 people. Room fee is \$500 and \$25 plus tax per person.

- e. 10/14/11 upstairs with 50-60 people. Room fee is \$500 and \$25 plus tax per person.
  - f. 10/21/11 upstairs. Room fee is \$500. Other fees to be determined.
  - g. Several groups are meeting for the cost of dinner in September.
5. July 4<sup>th</sup> sold 300 chicken dinners. Snack bar did well.

Budget- Wilson Horton- The financial reports were gone over. Accepted.

Old Business:

1. Update on HVAC-Duncan McFadyen- There is an issue with the toilet exhaust on the third floor. It is only working with ½ or less performance. The contractor is to come with the manufacturer for testing and balancing. The AC is working fine. The second floor system is not finished. The humidification needs to be correctly connected. The exhaust fans are going into the ceiling cavity and they need to be vented to the outside. We have not paid them the remaining balance.
2. Path forward for the Constitution Committee-Mike Lewis- There will be 2 meetings with the regular membership. Saturday July 16 at 2pm and Sunday July 24 at 3:30 pm. A letter was sent out to each regular member stating the reason for the meeting and encouraged them to come.
3. Web Site Update- Elise Beall- See sheet. John Cockrum moved we pay the person who is setting up the Blog ½ of what is owed and the rest at the completion. Henrietta Godwin seconded. Motion passed. Elise Beall will be responsible to make and/or approve blog entries. The membership roster at this time is not on the blog, but in a notebook at the club desk.
4. Bo Wessell would like for the Board to review the room rates for the off season.
5. Follow up on regular membership request from last meeting- Mike Lewis- All of the requests for regular memberships were accepted.
6. Application for Walker Payne- Duncan McFadyen moved we accept his application at the child of member initiation fee and dues retroactive to 24<sup>th</sup> year. John Cockrum seconded. Motion passed.
7. Rocking Chair Fund status- Mike Lewis- There is \$2165 in the fund. Last year we purchased 3 non-wooden chairs to see how they did. We would like to phase out the wooden chairs. Duncan McFadyen moved that we use all but the seed money to buy new chairs. Every dollar contributed to the fund will be matched by the club. John Cockrum seconded. Motion passed.
8. Grady Windham, CPA, is interested in working with us. We will get him the documents for him to look at and give us a bid.
9. Robert Orrell is working on a scope of work for us to give to the CPA's to see apples and apples.
10. Expense Form-Henrietta Godwin- A form was made for the use of declaring expenses. Henrietta Godwin moved we accept the form. Elise Beall seconded. Motion passed. Sheet enclosed.

New Business:

1. Proposed Pay Raises for HSC Staff- Wilson Horton-A proposed raise was presented for the Staff of the club. Discussion was held. Elise Beall moved that we accept the pay raises this year and look into the future with an evaluation. Duncan McFadyen seconded. The motion passed with 6 for the motion and 2 against the motion.
2. Surfboard Lockers-Deak Walden- Discussion was held about building more surfboard lockers on the north side of the club on the bottom floor. He was asked to look into putting chair lockers under some of the surf lockers, but there would not be long enough room in height. The boards run from 9'6" to 11'. There are 47 members waiting for surf lockers. The cost would be \$5600 and the rental fee would cover it in 2 years. Deak Walden moved we build 28 new surfboard lockers. The fee for the lockers would be \$100 per year. We would set aside 4 lockers for members staying upstairs and the rate would be \$20 a week. Duncan McFadyen seconded. Motion passed. We would need an outside light at the NE corner to shine on the area.
3. Status of Party Policy-Brad Walls- Discussion was held, and corrections will be made and sent to Board again.
4. Rules Committee-Deak Walden- No report.
5. Walk over to beach- The walk over will be painted with a textured paint to prevent slippage.
6. Cash sales and receipts- Henrietta Godwin- She would like to know how cash sales are reported. Is there a report or form that is filled out when the cash is given to the snack bar personnel as to the amount of cash that is started with and what is taken in the snack bar. Is it counted by 2 staff members? How did we account for cash sales and checks for the 4<sup>th</sup> of July and for the special meals like the Valentine's meal that was done last week to see how much was made? Bingo is another venue for cash to be counted.

The next meeting will be held Tuesday August 9, 2011 at 6pm at John Cockrum's office located at Environments Unlimited, 215 South Kerr Ave. Wilmington, N.C. It is near Kerr Ave. and Market St.

There being no further business the meeting was adjourned.

Sally Godwin, Recording Secretary