

Hanover Seaside Club

601 South Lumina Avenue
Wrightsville Beach, NC 28480

HSC
1898-2008
Wrightsville
Beach, NC



Reply To:

P.O. Box 1085
Wilmington, NC 28402

(910) 256-2726

Board of Director's Meeting
February 2, 2012

Attendance: Mike Lewis, Jean Lawler, Wilson Horton, Henrietta Godwin, Brad Walls, John Cockrum, Elise Beall, and Sally Godwin. Duncan McFadyen and Deak Walden were absent. Dan Hickman was a guest.

The meeting was called to order by Mike Lewis, President, at 6 pm.

Agenda: Brad Walls moved we approve the agenda. Wilson Horton seconded. Agenda was approved.

The minutes of the January 12, 2012 meeting were e-mailed out. The minutes were corrected to state: The CPA firm accrued \$1100 through November. Wilson Horton moved we accept the minutes as corrected. John Cockrum seconded. Minutes passed.

Manager's Report: Mike Lewis for Mollene Smith

1. Visitor staying up stairs for an extended stay has paid in full and the account is closed.
2. The assistant manager's hours for the week of Jan. 23-Feb. 2 were 34.5 hours. This included cleaning refrigerators and freezer. Elise Beall will develop a log to keep up with the assistant manager's hours so they can be done monthly.
3. End of season close out of the soft drinks on tap in the snack bar credit was \$1974.14.

Old Business:

1. Update on Mold Issue- John Cockrum and Duncan McFadyen- Phoenix Enviro took a sample of the internal duct coils and found trace amount of spores in the system. John and Duncan met with Phoenix Enviro and they gave guidance in the scope of work to solve the problem. Soft items (soft fabric) such as mattresses, pillows, furniture cushions, books, etc. will have to be disposed of. Tommie Green of Phoenix will put forth a budget estimate to remediate the affected areas to kill the mold and seal the places that are

open to moisture. Duncan is working on putting the third floor back together. Tommie Green will be at the annual meeting to give an overview of what he found and to answer question. At the annual meeting the membership will be asked to approve the remediation and finishing the third floor. Then they will be asked to vote on using the restricted fund to pay for the project. By the annual meeting there will be a firm budget number.

2. Elise Beall has written a letter to the people who had reservations on the third floor through May that the third floor will be closed until that time due to the issues that are going on. She has mailed them out.
3. Loan update- Wilson Horton- The bank needs financial information from Grady Windham to proceed with the loan.
4. There has been no response from the letter that was sent to the member asking about making payments on their dues.

New Business:

1. Finalize 2012 budget- Mike Lewis- The budget sheets were reviewed by the Board. Discussion was held.
 - A. \$27,000 was taken out of the emergency fund and put in funds available.
 - B. Grady Windham will be asked to come to the annual meeting. He has to finalize the 2011 compilation and finalize financial controls. The books have been viewed by several regular members. Mr. Windham has found no malfeasance thus far.
 - C. Wilson Horton moved we approve \$1700.00 to have a sampling done of the HVAC ducts internally. Brad Walls seconded. Motion passed.
 - D. Brad Walls moved to approve the 2012 budget. John Cockrum seconded. Motion passed unanimously.
2. The Annual Meeting agenda was gone over.
3. Web site- Elise Beall- The web site will be up before the annual meeting including the Membership Roster. There was a problem with Google being able to access our records and the site was closed down for repair. A letter needs to be sent the membership asking if they want their phone numbers published.
4. Tim Merritt, who put in the HVAC, has installed hardware for the HVAC to be linked to the computer so it can be controlled from there.

The next meeting date will be determined after the annual meeting.

There being no further business, the meeting was adjourned.

Sally Godwin, Recording Secretary