

Hanover Seaside Club

601 South Lumina Avenue
Wrightsville Beach, NC 28480

HSC

1898-2008
Wrightsville
Beach, NC



Reply To:

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Board of Directors Meeting April 12, 2011

Attendance: Mike Lewis, Duncan McFadyen, Jean Lawler, Deak Walden, Henrietta Godwin, Wilson Horton, Sally Godwin, Brad Walls, John Cockrum and Elise Beall.

The meeting was called to order by Mike Lewis, President, at 7:38pm.

The minutes of the 3/14/11 meeting were e-mailed out. There was one typo. The minutes were approved as corrected.

Treasurers Report- Wilson Horton- Wilson reviewed the financial sheets, starting on page 89. It was suggested that Mollene Smith, manager, be put on the agenda and give us a report at each meeting. We need to know how many people we are feeding, labor/vs. food cost. We need to break out the cost of parties, Tuesday night meals and Sunday dinners. The financial report was accepted as read. It was reported that 40 members have not paid their dues.

Old Business:

- A. Update of work on off season work- Mike Lewis-
 - 1. The snack bar area needs to be finished. The sink will not be re-located. The water cooler in the snack bar has been replaced. Discussion was held on the equipment stand and sandwich unit that need to be replaced due to wear. Brad Walls moved we buy new two new stainless steel equipment stands and a sandwich unit with a refrigeration unit for \$4000.00. John Cockrum seconded. Motion passed. See hours for snack bar as posted. Jim Morgan and Tom Berry will look into the need of

an additional air conditioner in the cooking area of the snack bar.

2. The downstairs will be open during the off season every day from 7:30am-7:30pm for members to use, until the water is turned off to the downstairs for the winter.
 3. The sprinkler piping in the snack bar area will be re-coated to prevent rusting.
 4. Ladies rest room, on the second floor has a new sink, faucets and vanity.
 5. Jim Morgan is taking over for Lee, who did the carpenter work on the second floor, in putting up the ceiling grid work in the men and women's rest room and putting up the ceiling tiles
 6. The exit gate functions. They sent it as a manual gate instead of an electric one. 2 electronic eyes have been ordered and will be installed. A radio controlled device has also been ordered so the gate will be operational from the office. Both items will be in in 2 weeks and will be added to the gate.
 7. The parking lot has to be striped and the walkway to the ocean will be striped with 2 strips, one for going to the beach and one returning from the beach.
- B. Repairs to Sound side water and shower/faucets-Mike Lewis- The work on these item have been finished and done by Woodbury Plumbing Co.
- C. Path forward for Constitution Committee- Mike Lewis- A time line will not be forced. The question was asked why we are re-writing the constitution instead of amending it. The committee wanted it to go into the future with clearer information. George Finch will call a meeting. Brad Walls moved that Elise Beall and Dan Hickman will be added to the committee. Deak Walden seconded. Motion passed.
- D. Robert Orrell will be asked if he knows a CPA who is not a member of the club that could become our outside auditor.
- E. HVAC second floor-Duncan McFadyen- He states that the work from Robert Williams HVAC has been finished. He will ask about if the ceiling fan in the men and women's bathroom was vented to the outside. A switch for \$56.00 was found for the fans.
- F. Security- Deak Walden- Tom Berry and Don Roberts are coming back for the season. They will keep a daily log book of the interactions of problems they handle. This will be documentation of broken rules to see if there is an ongoing problem. They will be

paid \$15.00/hr. for 20 hrs. a week, and as needed when activities are going on. They will start weekends the middle of May until Memorial Day, and then start their regular schedule. The use of 3rd floor by members not staying seems to be a continual problem and will be addressed with members.

- G. Rules Committee- Deak Walden-The Committee will keep up with log book for documentation of problems. If there is a continuous problem the Board will send a letter if necessary.

New Business:

- A. Discuss follow-up response of unanswered questions from Annual Meeting- Mike Lewis- At the next annual meeting Robert's Rules of Order will be observed. Speakers will have a time limit. They will speak with respect and tirades' will not be tolerated.
- B. Update of HVAC system for third floor- Duncan McFadyen- The work will be completed the end of next week, except for the energy recovery unit. That unit was ordered and will be here in 4 weeks. It will be added and connected when it arrives. There will be a platform outside to hold the outside unites on the north side. The unit that Duncan has looked for the manager's quarters is a residential split system. It would cost \$4500-\$5100. After discussion was held, Wilson Horton moved we go ahead with the unit for the manager's quarters. Jean Lawler seconded. Motion passed. The HVAC system monitoring and controls will be in Mollene's apartment. Limits of the temperature can be controlled from there. In the meantime Mollene has a loaner air conditioner. Tom Berry will take out the air conditioners in the third floor rooms. He will fix the holes, both inside and out. Vinyl will be ordered for outside of the building.
- C. Confirm the April 23, 2011 Meeting with Mike Saieed and Scott Sullivan- Mike Lewis- We will meet with Mike and Scott to go over the information Mike gathered about how we would proceed with the town of Wrightsville Beach to utilize our property to the fullest. We will meet from 1pm to 4pm.
- D. Membership Committee- Henrietta Godwin- No report
- E. Rules Committee- Deak Walden- No Report
- F. Committee assignments- Mike Lewis-
 - 1. House Committee- They will be responsible for room assignments for the summer season. They will write a comprehensive policy on parties, catering, and work on getting

information for the Board on the breakdown of parties at the Club. They will come up with a checkout policy and sheet for The members of the House Committee are Brad Walls, Henrietta Godwin, George Earnhart, and Fran Huggins. Mollene will be asked her opinion for another person.

2. Rules Committee- Elise Beall will join the committee.

3. Sound Committee- John Cockrum will join committee.

G. Other: Discussion was held about Beth Smith's wedding that will be held at the Club. Since she is not a member the charge is \$1000. Several members are sponsoring her. Elise Beall moved the Board give Beth a \$500 credit toward the dining room. Motion passed.

H. Schedule 2011 board meeting-Mike Lewis-

1. May 10, 2011 7:30pm at the club.

2. June 14, 2011 6:00pm at Duncan McFeyden's office at MCBH Engineers PLLC, 3808 Park Ave. Wil.

3. July 12, 2011 7:30pm at the Club

4. August 9, 2011 6:00pm at John Cockrum's office at at Environments Unlimited, 215 South Kerr Ave. Wil. .

There being no further business the meeting was adjourned.

Sally Godwin, Recording Secretary